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| **Business & Legal English B2 year 1 semester 2**  **Student self- assessment form** | | | | |
|  | Initial assessment | Midterm assessment | End-of-semester assessment | Teacher’s feedback |
| Can you …. | 1 2 3 4 5  1 –unsatisfactory  5 - excellent | 1 2 3 4 5  1 –unsatisfactory  5 - excellent | 1 2 3 4 5  1 –unsatisfactory  5 - excellent |  |
| discuss the importance of quality in business? |  |  |  |  |
| use passive structures and the “have something done” construction in different tenses? |  |  |  |  |
| write effective letters of complaint and apologies? |  |  |  |  |
| write formal and informal emails? |  |  |  |  |
| discuss issues related to intellectual property and copyright? |  |  |  |  |
| analyze agreements and draft a simple agreement? |  |  |  |  |
| use tentative language? |  |  |  |  |
| deliver effective business presentations? |  |  |  |  |